

CAREERS & THE WORLD OF WORK POLICY

ST. ILLTYD'S CATHOLIC HIGH SCHOOL



Date adopted 6/12/18 7AS

Reviewed on _____

ST. ILLTYD'S HIGH SCHOOL
CAREERS AND THE WORLD OF WORK (CWW) POLICY
SEPTEMBER 2018

STATEMENT OF AIMS

INTRODUCTION

The school undertakes to engage with the provision of the Education Reform Act in that it offers pupils the opportunities to prepare for the responsibilities and experiences of adult life. This means raising the awareness of the need to prepare for choices, changes and transitions that will affect their future in the life-long learning process. The school's provision is informed by the publication, *Careers and the world of work: a framework for 11 to 19 years olds in Wales* published by the Welsh Assembly Government in 2008.

1. The **AIMS** of Careers and the World of Work Education and Guidance in St. Illtyd's High School are to help learners to:
 - Explore the attitudes and values required for employability and lifelong learning
 - Plan and manage their pathway through the range of opportunities in learning and work
 - Make effective career choices
 - Become entrepreneurial
 - Flourish in a variety of work settings
 - Become motivated, set long term goals and overcome barriers
 - See the relevance of their studies to their life and work
 - Develop Key Skills and other skills required by employers
 - Prepare for the challenges, choices and responsibilities of work and adult life.

2. OBJECTIVES

The objectives of CWW at KS3 and KS4

- Self Development of pupils
- Career Exploration

These objectives will be addressed by the following provision:

- Access to comprehensive, accurate and up-to-date careers information
- Individual impartial guidance which supports them in making career decisions.
- Access to all career opportunities with an equal opportunities framework
- Access to a Careers Service, employers and training providers.

3. DELIVERY

The aims and objectives will be addressed at KS3 (Yr8 & Yr9) KS4 (Years 10 & 11).

- Through Careers Wales workshops and group activities.
- Through Careers fayres organised by HOY/AHOY
- In individual and small group interviews

The delivery of CWW will also involve, wherever possible, employers, entrepreneurs, advisers, parents/carers, trainers and community groups offering relevant opportunities related to their own areas of expertise.

4. MANAGEMENT

- The relevant Deputy Headteacher will be responsible for overseeing the design, delivery and evaluation of the CWW programme and will liaise with HOY regarding delivery and evaluation of the programme.
- Form tutors and, where appropriate, Careers Wales advisers will be responsible for the delivery of the programme.

Staff delivering the programme will be supported by the HOY/AHOY and have access to training if required.

5. EVALUATION AND REVIEW

The monitoring of the CWW programme will be essential for effective evaluation.

- A review will take place annually involving appropriate staff
- The review will evaluate the programme in terms of agreed outcomes against set criteria
- The review will set targets as appropriate for the following year

Careers Wales meet with the relevant Deputy Headteacher each September to agree the “partnership agreement” and plan for the year and half way through the year to review how Careers Wales contribute to CWW in school.