

# TOILETS POLICY

## ST. ILLTYD'S CATHOLIC HIGH SCHOOL



Date adopted 8/12/18 - JDS

Reviewed on \_\_\_\_\_

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# St Illtyd's Catholic High School

## School Toilets Policy

### 1. Purpose

The Governing Body recognizes that well-maintained toilet facilities where pupils feel comfortable and safe and have open access to throughout the school day, are essential for health, wellbeing and learning.

The school values and respects our pupils and want them to be able to benefit from good toilet provision and practice.

### 2. Aims

To maximise access to pupils' toilet facilities during the day to promote the health, well-being and learning opportunities of all pupils.

To provide good quality toilet facilities throughout the school.

### 3. Objectives

In order to meet the aims of objectives of the policy and ensure a clean, safe and consistent provision of good quality toilet provision the school will:

- Ensure that this policy is both accepted and upheld by the whole-school community – school management, staff, pupils, governors, parents/carers, site manager and cleaning staff.
- Keep all toilets open and available to pupils throughout the school day. While pupils can use toilet facilities at break and lunchtimes if they need to, we ensure pupils have access at all times. We recognise that toilet needs are highly individual and do not conform to regimental timetables. We also recognise that some pupils only feel comfortable going to the toilet when others are not around and will allow them to quietly sign in and out of class to use the toilet without adverse comment.
- Ensure that the toilet and washroom facilities are suitable for the range of anticipated users, including pupils with disabilities and special needs, with adequate lighting, fixtures and fittings.
- Ensure the toilet and washroom facilities cater for the needs of all pupils from ethnic and religious communities, and ensure these needs are met in a sensitive, informed and appropriate manner.
- Ensure that the toilet facilities provide visual and aural privacy for users.
- Ensure that all toilet areas have properly maintained supplies at all times of warm and cold water, liquid soap, hand drying facilities and toilet tissue in dispensers, provided at a convenient height.
- Ensure sanitary disposal units in all female cubicles are serviced on a regular basis and to provide sanitary dispensers or a supply of sanitary products in female toilet blocks.
- Implement and maintain an effective toilet cleaning, supervision and inspection regime to ensure proper standards of provision and cleanliness, throughout the school day.
- Locate drinking water supplies and outlets in safe and appropriate locations, and not in toilet areas.

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- Supervise the toilets at break and lunchtimes. If pupils assist with this role, we will train and supervise them to ensure they carry out their duties correctly and do not restrict fellow pupils from using the toilets as and when they need to.
- Actively seek the views of the whole-school community in relation to any concerns about toilet provision and access issues (ensuring a child-friendly procedure for pupils to report deficiencies or problems) and to respond seriously to these and deal promptly with any problems highlighted by the pupils.
- Actively consult and involve the pupils in managing the toilets (via the school council or establish a working group).
- Encourage pupils to respect the toilets and each other (via the school council, in Welsh Baccalaureate lessons, in form-teacher discussion times) and for pupils to establish a Pupil Code of Conduct in toilets and washrooms.
- Regularly include toilet management issues in all appropriate school council, staff, parent/carer and governor meetings.
- Provide social areas to discourage toilets from being used for such purposes.
- Implement and maintain three yearly reviews of the policy to monitor that it is being adhered to and remains relevant.

#### **4. Maintenance**

The school will instigate a rolling refurbishment and maintenance programme to ensure the toilet facilities provided are well maintained for all pupils.

The KS4 A Block toilets were fully refurbished in March 2018. This included opening the toilets onto the corridor space, removing the urinals, installing new toilet pans, new floor to ceiling toilet cubicles, replacement flooring and new sink troughs.

The KS3 C Block had replacement cubicles fitted in July 2018.

Toilet facilities are also provided alongside the changing rooms in the gymnasium and sports hall.

# **St Illtyd's Catholic High School**

## **School Toilet Charter**

Access to decent toilets whenever the need arises is a fundamental human right and necessary for good health and well-being.

We will provide:

1. Unrestricted access to a toilet, whenever or wherever the need arises.
2. Adequate numbers of facilities for both female and male users which ensure sufficient privacy.
3. Dedicated unisex toilets, or female and male toilet cubicles, properly equipped, for users with special needs.
4. Properly designed toilet and washroom facilities, suitable for the range of anticipated users, with adequate lighting, ventilation, fixtures and fittings.
5. Hot water, ideally from a mixer tap, with adequate provision for liquid soap and hand drying facilities.
6. Toilet tissue dispensers provided at a convenient height, replenished as needed throughout normal hours of usage.
7. Sanitary towel disposal units in all female cubicles (where age appropriate in both primary and secondary schools), serviced on a regular basis.
8. An effective toilet supervision regime to ensure proper standards of provision and management throughout normal hours of usage.
9. An effective toilet cleaning/inspection regime to ensure adequate standards of hygiene, behaviour and cleanliness, throughout normal hours of usage.
10. A published school toilet management policy approved by school governors and learners, and communicated to all learners, parents/guardians and staff.
11. A child friendly comments/complaints procedure, for learners, parents/guardians and staff to communicate toilet concerns or grievances to the head teacher and/or school governors.

Adapted from Bog Standard – Better toilets for pupils