**APPLICATION PROCESS FOR SEPTEMBER 2021**



**Please contact us if you need help completing your application on 029 2077 8174 or email** **l.hawkins@stilltyds.org.uk**

* Applications must be received by Monday 23rd November 2020.
* We are our own admissions authority this means you **MUST** apply to us directly, naming us as your first priority on the council admissions website does not mean that you have made an application to us.
* You must also complete the council website application process as this asks you to prioritise more than one school.
* You must read the admissions policy to understand the categories.
* Please include all supporting information with the application.
* We only need a copy of the baptism certificate if the pupil is Catholic.
* If applying in category 8 your place of worship must provide evidence of attendance.
* We welcome applications from all Catholic and non Catholic children as stated in our policy.
* Applications complete with evidence can be given in to reception, posted or emailed to us directly.
* We are happy to photocopy your evidence, please do not give us original documents.
* It is your responsibility to ensure we are in receipt of your application so please ask for confirmation when submitting your application.
* Parents will be notified 1st March 2021. There will be a two week deadline to accept or decline the place offered.
* The reply slip must be received by 15th March if not we will assume the place is not accepted.
* If the application is unsuccessful a request for an appeal should be received by 15th March 2021.
* Please contact us if you have any queries or need help completing the application form.

Lynda Hawkins

Admissions

St. Illtyd’s High School

Tel. 029 2077 8174 or email: l.hawkins@stilltyds.org.uk