

# ST. ILLTYD'S CATHOLIC HIGH SCHOOL

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Headteacher: Mr D B Thomas

10<sup>th</sup> May 2022



# YSGOL UWCHRADD GATHOLIG ILLTUD SANT

Heol Casnewydd, Rhymney,  
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Prifathro: Mr D B Thomas

Dear Parent

## PARENT GOVERNOR VACANCY

There are currently **two** vacancies for a parent governor on the Governing Body. The purpose of this letter is to invite you to consider serving as a parent governor and to explain the role of the governing body.

### The Governing Body

- **Standards** – ensuring a strategic and systematic approach to promoting high standards of educational achievement, attendance and behaviour, including the rigorous review of published performance data;
- **Targets** acting as a “critical friend” setting targets by which progress for pupil achievement and outcomes can be measured;
- **Curriculum** ensuring all learners have access to a broad and balanced curriculum and that all statutory requirements are met;
- **Determining the aims, policies and priorities of the school** involvement in the School Improvement Plan, School Self Evaluation and renewal and approval of statutory policies and documents;
- **Finance** determining and monitoring the school budget
- **Staffing** deciding the number of staff and involvement in all staffing processes including pay, staff appointments, performance management, suspension, disciplinary issues and dismissal, grievances;
- **Providing parents with information** Annual Report to Parents, School Prospectus and meetings requested by parents;
- **Inspection preparation and follow up** including producing an action plan and monitoring progress following an Estyn inspection;
- **The well being and safeguarding of learners including the promotion of Healthy Eating;**
- **Awareness of their responsibilities in equality matters and where to seek advice;**
- **Evaluation of the Governing Body's own performance as and when required**

### Who are Parent Governors

Parent governors are elected as representative of the interests of the parents of pupils. However, parent governors are not mandated delegate of parents. They are a member of a corporate body – the Governing Body – and have the same powers, duties and responsibilities as all other governors. Unless specifically instructed by the governing body, they have no individual powers, duties and responsibilities as other governors and have the same rights as other governors. Parent governors are a distinctive category of governor and, as elected representatives, are well placed to understand the needs and points of view of parents.

Parent governors are elected to serve a term of office of 4 years.

### What qualifications do School Governors need?

No special qualifications are needed to be a governor. You just need common sense and an interest in the school. Governors are given full information on their role from the County Council in addition to the opportunity to attend training courses.

*Together in Christ, we make a difference  
Gyda`n gilydd yng Nghrist, fe wnaun gwahaniaeth*

### **What do I do next?**

If you want to be a governor you need to fill in the nomination form additionally attached to this email and return it the headteacher by **Friday 20<sup>th</sup> May 2022**. Any nominations received after this date will not be accepted.

If there are more nominations than there are spaces, there will have to be an election which will be decided by a simple majority. The timescale for any election is as follows:-

<b>Closing date for nominations:</b>	<b>3pm on Friday 20<sup>th</sup> May 2022</b>
<b>Issue of ballot papers (if election is required):</b>	<b>Monday 23<sup>rd</sup> May 2022</b>
<b>Return of ballot papers:</b>	<b>Friday 27<sup>th</sup> May 2022</b>

I hope that you will think about becoming a School Governor. Remember, no special knowledge or qualifications are necessary – just common sense, enthusiasm and a keen interest in helping the school to be the best it can for all the children who go there.

Please think about it.

Yours sincerely



David B Thomas  
Headteacher